

GOOD WORD PUBLIC SCHOOL
Annual curriculum 2020-2021

Grade : VII

Subject : Computer

Month	Topic	Learning outcome	Activity	Assessment
June & July	1. Introduction to computers	<ul style="list-style-type: none"> ➤ Recognise and classify the computer hardware and computer software parts ➤ Know the configuration of your computer ➤ Detect problems in the computer system 	Prepare a list of hardware being used in your computer lab	Think & Tell(oral questions)
August	2. More On Windows 7	<ul style="list-style-type: none"> ➤ Open windows explorer ➤ Use on-screen keyboard ➤ Explore windows library 	Create a folder and name it 'My folder'	Quiz

		<ul style="list-style-type: none"> ➤ Change the view of files/ folders 		
September	3. More on MS Excel 2007: Formulae and Functions	<ul style="list-style-type: none"> ➤ Define cell referencing ➤ Use different functions in MS excel ➤ Apply conditional formatting 	Write at least two real life situations where Excel functions could be used	Multiple choice question
October	4. Charts in MS Excel 2007	<ul style="list-style-type: none"> ➤ Define chart and mention its advantages ➤ Identify and define different types of charts ➤ Identify the components of a chart 	Create a bar chart in MS Excel with the data of the weight of five students	Name the chart
November & December	5. Computer virus	<ul style="list-style-type: none"> ➤ Define computer virus ➤ List the ways in which a virus attacks computer ➤ Classify the types of 	Collect information about different types of viruses and make a chart	Quiz

		computer virus		
January	6. Learn to use Adope Flash CS3	<ul style="list-style-type: none"> ➤ Create a flash file ➤ Save, open and exit flash file ➤ Group and ungroup objects 	Draw the images as shown in flash and group all the objects as one.	Think and tell(oral questions)
February & March	7. More on internet	<ul style="list-style-type: none"> ➤ Discuss the impact of internet ➤ Send e-greeting cards ➤ Use online educational sites 	Prepare a list of 5 websites according to their usefulness.	Multiple choice questions